

## YEAR 4 STATIONERY LIST 2019

Please return your list to our preferred supplier to guarantee supply on time.

Students Name \_\_\_\_\_ Albany OPD Account \_\_\_\_\_  
 Contact Number: \_\_\_\_\_ GIRL / BOY Tick for Complimentary Name Labels (\_\_\_\_)

Rule out the whole line using pen, of those items you do not wish to purchase.

Code	Qty	Item Description	Each	Total
200518	1	FILE PAPER OLYMPIC A4 PK200	\$6.95	\$6.95
300359	1	MAPED SCISSOR SOFT 170MM OR Please tick for 'SCISSORS MICADOR SIZZLE 130MM GREEN LEFT' 300366 @ \$3.95EA (____)	\$2.95	\$2.95
300371	1	RULER WOODEN 30CM	\$0.95	\$0.95
300442	1	MAPED SHARPENER 1 HOLE SHAKER 534753	\$2.75	\$2.75
300845	2	GLUE STICK ARTLINE 40GRM	\$3.50	\$7.00
301054	3	ERASER CELCO LARGE MAXI	\$0.95	\$2.85
400041	1	MARBIG WALLET POLYPICK PVC F/SCAP ASSORTED	\$2.85	\$2.85
400236	1	CLIPFOLDER A4 MARBIG PVC ASSORTED	\$3.95	\$3.95
400662	2	SHEET PROTECTOR A4 MARBIG PK10	\$0.95	\$1.90
400870	4	DISPLAY BOOK A4 ASSORTED (20 PAGE)	\$1.75	\$7.00
400956	1	FILE 2D RING A4 MARBIG POLYETHYLENE 25MM ASSORTED	\$5.90	\$5.90
450549	1	QUARTET WHITEBOARD MAGNETIC DOUBLE SIDED LAP 200X300	\$9.50	\$9.50
480009	1	DELI ZIP CASE MESH A4 CLEAR	\$3.50	\$3.50
480035	1	PENCIL CASE OSMER NEOPRENE 340X170 ASSORTED	\$4.95	\$4.95
600219	2	ARTLINE 8210 BALL POINT MEDIUM CAPPED BLUE OR Please tick for 'PILOT BPS-GP MEDIUM BLUE' 600054 @ \$2.65EA (____)	\$0.50	\$1.00
600225	2	ARTLINE 8210 BALL POINT MEDIUM CAPPED RED OR Please tick for 'PILOT BPS-GP MEDIUM RED' 600056 @ \$2.65EA (____)	\$0.50	\$1.00
600446	1	PENCILS COLOURED COLOURSKETCH PK12	\$2.85	\$2.85
600559	1	ARTLINE SUPREME WHITEBOARD MARKER WALLET 4	\$8.50	\$8.50
600751	8	PENCIL HB COPPERPLATE	\$0.50	\$4.00
600808	1	ARTLINE 70 PERMANENT MARKER BLACK	\$3.75	\$3.75
600925	2	ARTLINE 200 MARKER 0.4 BLACK	\$2.65	\$5.30
601124	2	INITIATIVE HIGHLIGHTER ASSORTED	\$1.45	\$2.90
601311	1	FABER CONNECTOR PENS ASSORTED WALLET 12	\$5.45	\$5.45
680126	2	CAPRI FACIAL TISSUES PACK 200	\$2.35	\$4.70
700254	1	KENSINGTON HEADPHONES IN EAR BUD OR FROM PREVIOUS YEAR	\$9.95	\$9.95
<b>ART</b>				
230289	1	VISUAL ART DIARY A4 QUILL 120 PAGE BLACK OR FROM PREVIOUS YEAR	\$4.95	\$4.95
400523	1	DISPLAY BOOK A3 MARBIG BLACK OR FROM PREVIOUS YEAR	\$7.50	\$7.50
			<b>Total</b>	<b>\$124.85</b>
<b>READING BAG</b> TO BE PURCHASED AT CLOTHING SHOP OR FROM PREVIOUS YEAR				
<b>LIBRARY BAG</b> TO BE PURCHASED AT CLOTHING SHOP OR FROM PREVIOUS YEAR				
<b>ART SHIRT / SMOCK</b> TO BE PURCHASED AT CLOTHING SHOP OR FROM PREVIOUS YEAR				

**PLEASE SUPPORT OUR SCHOOL BY USING OUR PREFERRED SUPPLIER**  
**ALBANY OFFICE PRODUCTS DEPOT**  
**20% OF THE COST OF YOUR BOOKLIST ORDER IS DONATED TO OUR SCHOOL**

Your booklist can be returned by:

Online: [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) (see over page for easy steps)

Email: [booklists@albanyopd.com.au](mailto:booklists@albanyopd.com.au)

Fax: 08 9842 6899

In Person: Drop into Albany Office Products Depot - 39 Sanford Road ALBANY WA 6330

# HOW TO ORDER 2019 STATIONERY LIST

Please return your booklists ASAP to guarantee the items required are available. Lists can be returned as early as November, giving you the option to collect before Christmas, or we can conveniently store them for you until the end of January 2019.

Your booklists can be returned by:

- Online: [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) (see below for easy steps)
- Email: [booklists@albanyopd.com.au](mailto:booklists@albanyopd.com.au)
- Faxed: 9842 6899
- Dropped into Albany Office Products Depot at 39 Sanford Road ALBANY WA 6330

Once received, your Booklist will be picked, packed and will generally be ready for collection the next business day, however we will hold your order until it is convenient for you to collect. If you wish to visit our store, we can assist you to pick your booklist without delay. If you have a business account with Albany Office Products Depot, you can also elect to have your picked booklists delivered to your business address.

When collecting your booklists, payment can be made by Cash, Cheque, Credit Card, or charged to your business account.

Should you wish to receive 84 free name labels, please select the 'Complimentary Name Labels' option on your booklists.

We are locally owned and operated and have been providing Back to School Stationery to local schools for 18 years. Our experienced and dedicated team will be more than happy to provide assistance with your booklists if required.

## Trading hours:

Monday to Friday 8.30am till 5.30pm

Saturday 9.00am till 12.00noon

Closing over Christmas/New Year from Friday 21<sup>st</sup> December and reopening on Wednesday 2<sup>nd</sup> January 2019

**\*\*ORDER ONLINE\*\***

To be in the draw to win

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Brother Labelling Machines

## HOW TO PLACE YOUR ORDER ONLINE

1. Navigate to [www.albanyopd.com.au/booklists](http://www.albanyopd.com.au/booklists) and select your school and year level
2. Enter the students name at the top, adjust the quantities next to each item as required and click the 'Add to Order' button
3. Scroll to the bottom and click Continue Checkout
4. Fill in your details, click Next and then click Submit Order

**NOTE: If you wish to have invoiced to your "business account" please enter your business name in the 'Shipping Instructions' box prior to clicking Submit Order**



**ALBANY OFFICE PRODUCTS DEPOT WILL DONATE 20% BACK TO YOUR SCHOOL**